

# Blewbury Pre-School

Church Road, Blewbury, Oxfordshire, OX11 9PY

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## Risk Assessment

### Activity:

### Covid-19 Risk Assessment – April 2021

### Location:

Blewbury Pre-School, Church Road, Blewbury, Didcot. Oxfordshire. OX11 9PY

### Explanation of hazard:

The measures to be taken to reduce the risk of the spread of coronavirus in Terms 5 and 6 2021 at Blewbury Pre-School.

### Hazard level

Low Medium **High**

### Persons at risk:

All children, staff, parents/carers and the wider community.

### Frequency and duration of exposure:

During the Coronavirus outbreak and Government restrictions and guidance.

### Control measures/Precautions to be taken:

#### Hygiene and control measures

- We will follow the hygiene measures contained in the government guidance *Covid-19: cleaning in non-healthcare settings*.
- All children and staff will wash their hands for 20 seconds on arrival at Blewbury Pre-School. Staff will supervise each child. Paper towels will be used to dry hands and disposed of immediately after use.
- All doors, sinks, taps, toilets and fridges will be cleaned with antibacterial cleaning products before the children arrive and throughout the day.
- All surfaces, tables, chairs, toys and equipment will be cleaned on a regular basis throughout the day.
- All staff and children will wash their hands, for 20 seconds, more regularly than normal throughout the day, particularly before and after snack time and lunch time and at the end of the session. This will be supervised by staff.
- We will ensure that windows and doors are open, where it is safe to do so, to ensure good ventilation.
- We will encourage the children not to touch their mouth, eyes and nose.
- Tissues will be readily available in all areas.
- Using the 'catch it, bin it, kill it' approach, we will encourage the children to cough or sneeze into a tissue or their elbow and use the bins provided for tissue waste, as well as washing their hands afterwards.
- We will endeavour to help our children to practise these good habits with songs, games and repetition.
- All bins will be emptied on a daily basis.
- Hand sanitizer will be available in all play rooms, as well as in the kitchen, cloakroom and outdoor area.
- From 22<sup>nd</sup> March 2021 all Pre-School staff working with the children, have undertaken Lateral Flow Device testing. These tests will continue to be completed twice a week and the results recorded and reported to [www.gov.uk](http://www.gov.uk).

Blewbury Preschool is a charitable incorporated organisation (CIO) operating under the working charity name of 'Blewbury Pre-School' at Church Road, Blewbury, Oxfordshire OX11 9PY.

Registered Charity number 1173635. Registered Ofsted number 2592636.

## **Control measures/Precautions to be taken:**

### **Social Distancing**

- If possible we request that only one parent/carer from each family drops off their child at Pre-School.
- Parents will be asked to wear a mask and remain outside the building, with their child, 2 metres apart, from others. The only exception will be for a parent settling their child or a new child to the setting. Any visiting adult to the setting must wear a face covering and disposable gloves
- A member of staff will open the door and let one child at a time, into the cloakroom. Staff will help them to change their shoes, wash their hands and move into the main building. The children's snacks, lunches and water bottles should be left in their bags, for staff to remove and store, to help speed up the arrival process.
- Snack time and lunch time will comprise of 3 or more tables with children spread out around the table with staff.
- We understand that social distancing is very difficult with small children and will therefore encourage the children to follow all of the safe and hygienic practices that we have adopted
- At the end of the session, parents should wait outside, following social distancing guidelines and wearing a mask. A member of staff will open the door and children will be handed to their parent/carer, ready to go home, one at a time. Please try to limit this to one parent/carer.

### **The Learning Environment, Toys and Equipment**

- Blewbury Pre-School will be thoroughly cleaned before we re-open on Monday 19<sup>th</sup> April 2021
- All soft toys, soft furnishings, as well as toys and equipment, that cannot easily be cleaned, will be removed from use.
- The children will have access to a variety of toys that can be cleaned and rotated on a regular basis.
- Paint and glue will be available to the children and glue sticks, spreaders and paint brushes will be cleaned frequently and where possible, limited to one per child.
- The children's name cards will be laminated to ensure that they can be cleaned daily.
- Children will be asked not to bring in any toys or items from home other than those items that are needed for personal care and snack and lunch time.
- When the children return to Pre-School we will concentrate on keeping them safe and well cared for, as well as providing a comprehensive as possible curriculum, to promote their individual learning and development.
- We will do our best, in an age appropriate way, to communicate to children what we are doing differently at Pre-School and why, to help them feel secure.

## Control measures/Precautions to be taken:

### Food and Drink

- Parents/ carers should provide a healthy snack for their child. The rules remain the same regarding no nuts, chocolate or crisps. The snack should be placed in a named plastic bag which can be disposed of once your child has got their snack. All chilled snacks will be placed in the fridge, which will be cleaned daily.
- All packed lunches for the extended hours session should also be placed in a named plastic bag which will be placed in the fridge by a member of staff.
- A named water bottle should be provided which will be stored out of reach, to minimise cross contamination, and be given to your child by a member of staff when required and throughout the day.
- Milk will be provided in small individual cartons.

### Personal Care

- As far as possible children will use the toilet one at a time and will tell a member of staff that they are going. Staff will support the children with hand washing and clean the toilet area with antibacterial products after each child.
- Whenever possible children and staff should wear a clean set of clothes each day.
- When changing a child's nappy or cleaning up bodily fluids, staff will be required to wear PPE equipment to help keep everyone safe.
- Changing mats will be cleaned with antibacterial products after every use and soiled nappies will be bagged and disposed off in the outdoor bin. Soiled clothing will be double bagged and placed in the child's bag to take home.

### Emergency Situation

- If a child becomes unwell during the session we will follow the guidance provided to us by Public Health England's Local Health Protection Team
- A member of staff will take your child to a well ventilated room or outdoors, away from the other children and staff.
- It is important to understand that the member of staff will wear PPE [gloves, apron, mask and a face shield.] we realise that this may be upsetting for your child but we need to help everyone to stay safe.
- The parent/carer will be contacted immediately to collect the child and told to follow NHS guidelines for self isolating and getting a test for coronavirus as well as engaging with Track and Trace.

Please note that this risk assessment is a working document and we may find that some procedures and measures are not effective or we may find safer ways to care for your child. Therefore we will review and revise our risk assessment on a regular basis, as and when current guidance changes.

- Level of risk after implementation of control measures:    Low    Medium    **High**
- Risk acceptable:    **Yes/No**

**Assessor:**  
Mrs Tracey Edwards

**Signature:**



**Position:** Playleader

**Date of assessment:** 12<sup>th</sup> April 2021